

the ISCB Student Council encourages you to

participate in our elections

What this is about

Our annual leadership elections will be taking place again this summer. We believe that it's very important that you are all familiar with the procedure so you will participate in these elections - whether you will be a candidate for a position or participating as a voter.

We hope you will find this document useful and we will be happy to answer any questions that remain. If you have any questions, please contact Student Council Secretary Magali Michaut at secretary@iscbsc.org.

The procedure

Nomination of Candidates **15 July 2009 - 31 July 2009**

Candidate nomination takes place through the ISCB website at <http://www.iscb.org/nominate>. All ISCB members can nominate other ISCB members for Student Council leadership positions. The Student Council leadership positions up for election are Chair, Vice Chair, Secretary, Board of Directors Representative and RSG Committee Chair. We have included a brief description of the positions below. Self-nomination is not possible.

Submission of Candidate Statements **15 July 2009 - 31 August 2009**

Nominated candidates are automatically notified of their nomination by email. Nominees are requested to accept the nomination by submitting their CV and a candidate statement through the ISCB website.

Endorsement of Candidates **1 September 2009 - 10 September 2009**

Once the candidates have accepted their nomination, current and former elected Student

Council leaders will endorse candidates they see fit to lead the Student Council.

What does it take to get endorsed? It is very helpful if the candidate has already been actively involved in the organization of Student Council events and activities. Even better if the candidate has shown that he or she is capable of taking the lead in a project and completing it successfully. Of course similar work in other organizations will be a bonus, too. Multiple candidates per role can be endorsed. If a candidate does not get an endorsement he or she may still run in the election and even win.

Elections **15 September 2009 - 28 September 2009**

Election takes place through the ISCB website. All ISCB members can vote for the candidates and each ISCB member has one vote per position.

Training Period **15 October 2009 - 20 January 2010**

Elected candidates work with current Student Council leaders to become familiar with current projects and general Student Council procedures. Elected Student Council leaders will take office on January 21st, 2010.

The positions

The following is a rough description of what is expected of the elected Student Council leaders. Experience shows that all positions require a time commitment of at least 10 hours per week.

Chair

The Student Council Chair has the overall responsibility for the activities of the Student Council. Together with the other elected leaders, the Chair defines the goals of the organiza-

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tion and outlines a strategy to successfully reach the goals. The Chair is the driving force behind the efforts of the Student Council, which means that s/he will encourage and support other leaders to ensure that projects are successfully completed. It is the responsibility of the Chair to propose new initiatives and projects to ensure that the needs of the member body are addressed. The Chair is involved in all decisions regarding the appointment of new committee chairs and other project leaders.

Vice Chair

The Student Council Vice Chair assists the Chair in fulfilling his or her duties. In the absence of the Chair the Vice Chair is responsible for all operations of the Student Council. Vice Chair and Chair are expected to collaborate closely.

The Vice Chair can also take over a certain area of operations to oversee and supervise in collaboration with the corresponding committee chairs, e.g. education issues or development of our Regional Student Group network.

Secretary

The Student Council Secretary is responsible for the official correspondence of the Student Council and informs other leaders and members about upcoming meetings. With the help of other leaders the Secretary prepares meeting agendas, keeps a record of meeting minutes and distributes them after meetings. The Secretary also acts as the custodian of all important Student Council documents, including committee reports. The Secretary helps the Chair and Vice Chair to develop internal procedures and guidelines. He or she also helps to ensure proper communication between Student Council committees and elected Student Council leaders.

ISCB Board of Directors Representative

The ISCB Board of Directors (BoD) Representative of the Student Council serves as a first point of contact between the BoD and the Student Council. His or her duty is to convey all decisions and requests between the BoD and the Student Council promptly and properly. The BoD of Representative must attend and inform other Student Council leaders about all BoD

Elected Student Council Leaders - Past and Present

Student Council Chair

2009: Abhishek Pratap
2008: Nils Gehlenborg
2007: Manuel Corpas
2006: Vijaya Parthiban

Questions about this position? Send an email to chair@iscbsc.org!

Student Council Vice Chair

2009: Surya Saha
2008: -
2007: Sarath Chandra Janga
2006: Sarath Chandra Janga

Student Council Secretary

2009: Magali Michaut
2008: Xu Gu
2007: Milana Frenkel-Morgenstern
2006: Mallika Veeramalai

Questions about this position? Send an email to secretary@iscbsc.org!

ISCB Board of Directors Representative

2009: Lucia Peixoto
2008: Manuel Corpas
2007: Vijaya Parthiban
2006: Manuel Corpas

Questions about this position? Send an email to screp@iscbsc.org!

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meetings and teleconferences and update the BoD with the latest developments from the Student Council.

The BoD representative is a full member of the ISCB Board of Directors and is expected to make every effort to attend the annual BoD meeting at ISMB.

Regional Student Group Committee Chair

The Chair of the RSG Committee has the overall responsibility of coordinating the functioning of the RSGs present across the world. RSG Committee Chair closely liaises with the leadership of RSGs and periodically reviews their activities.

Each year the RSG Committee Chair collects the annual proposals of the existing RSGs to renew their affiliation with the SC for the next term. Upon completion of an annual term, the Chair collects annual reports from RSGs individually and compiles the annual report for the term on behalf of the committee. New proposals for formation of RSGs are also routed through the RSG Committee.